



Lynndyl Town
 98 E Center St
 Lynndyl, UT 84640
lynndyl.utah.gov

DON'T FORGET THE KEY

The town clerk will make arrangements with you for any keys necessary for your event.

Please return the key immediately after use.

Facilities Use Application

Contact Information:

Responsible Party/Contact _____

Organization Name _____

Event Name _____

Mailing Address _____

Phone Number _____

Email _____

Reservation Information:

Date _____ Start Time _____ End Time _____
*Surcharge for use after 10PM

Location:

Parks
 Town Park

 Town Hall

 Gym

 Conference Room

Please note:

- Rules and regulations as set for by City Council are applicable. This is a summary, please see Facilities Use Details page and/or Cleaning Check list for more information.
- Deposits, or the portion required to cover costs, will not be returned if any damage is found or facility is not left clean and orderly.
- Deposits are mailed back and take approximately 2 weeks.
- There is a minimum \$50 call out fee if you do not pick up the key during business hours.
- All tables, chairs etc. should be clean and returned to their proper locations.
- The kitchen in the Town Hall is for **warming only, cooking is not permitted.**
- Use of the Town Hall and Park does not constitute endorsement of the organization by the Town and no announcements or advertisements should imply such. The Town may not be used as a mailing address or headquarters address for any organization nor will the City staff take phone calls for people attending meetings or functions in the Town Hall.
- Reservations are specific to the person or entity that made the application and are not transferable.
- Park Pavilion use will remain free only as long as people clean up after themselves.

I affirm that participation in the activities and services provided by Lynndyl Town are voluntary and acknowledge that there are inherent risks in such participation that cannot be eliminated even when the greatest care is taken. I assume full responsibility for any and all injuries or damages which may occur to me or my dependents as a result of such inherent risks associated with such activities or services provided by employees, sponsors, and volunteers from any liability, loss, cost or expense (including attorney fees, medical and ambulance costs) suffered by my dependents or myself. I give permission to use my (my dependents) photograph(s) to publicize Lynndyl Town programs and services.

 Signature

 Date

Rental Deposit:	\$ _____	Payment Info:	Deposit Refund Info:
Rental Fee:	\$ _____	Receipt Number _____	Amount \$ _____
After 10PM Surcharge	\$ _____	Date _____	Date _____
Equipment Deposit:	\$ _____	Type _____	
Equipment Fee:	\$ _____		
Total Due:	\$ _____		